



2019 Contribution Application

Instructions:

Please read this document carefully and be sure to review Lincoln Industries' mission, values, general guidelines and application process prior to completing this application. Please type or legibly print the requested information.

Complete all portions of this application, sign, and date the application and mail to Lincoln Industries, Attn: Community Connections Contributions Coordinator, 600 West E Street, Lincoln, NE 68522.

Name of Organization: _____

Federal Tax Identification Number: _____
Applicants must be a 501 (c) (3) organization and notification from the IRS granting such status must be attached to the application to be considered for funding.

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Organization Web Address: _____

Executive Director: _____

E-Mail Address: _____

Primary Contact, if other than Executive Director: _____

Title: _____ E-Mail Address: _____

Telephone: _____ Fax: _____

Amount Requested: \$ _____ Date of Application: _____

Please provide a brief overview of your organization: _____



Mission

Lincoln Industries contributes to the strength and vitality of our community through the Community Connections Program. We seek to build strong partnerships and lasting value in our community by supporting organizations that improve the educational, health and economic opportunities of individuals and families.

Values

- Education is the cornerstone of positive change.
- Children are the future of our community, and their health, welfare, and safety must be ensured.
- Strengthening of the family unit will strengthen the community.
- Wellness and healthy lifestyles nurture a stronger community.
- We strive to be an active corporate citizen aiding in the positive development of the community.

General Guidelines

- Contribution requests may not exceed \$500 during a two-year period. Organizations must be located in Lincoln/Lancaster County and funds used to benefit residents of Lincoln/Lancaster County.
- Organizations must have tax-exempt status under IRS 501 (c) (3).
- Organizations may receive funding only once during a two-year period. Priority will be given to those organizations where Lincoln Industries people are involved and actively engaged.
- Funding will not be provided for:
 - Programs operated by religious organizations for religious purposes.
 - Political organizations or organizations designed primarily to lobby.
 - Individuals.
 - Requests that are primarily for the benefit of marketing the Lincoln Industries name.
 - Sponsorship of sports teams (i.e. softball, midget football, etc.).

Application Process

1. Applications are dated on the day received.
2. Applications must be received no later than five working days prior to the next regularly scheduled committee meeting. The committee meets once each month, on the first working day of the month.
3. Applications are screened by the Chairperson to decide whether they are in line with the mission, values and general guidelines.
4. For those being considered for funding, a decision date is assigned, and the organization is notified within ten working days of receipt to confirm consideration.
5. For those not being considered for funding, a notification letter is sent within ten working days of receipt.
6. A copy of all proposals being considered is sent to committee members at least four working days before each meeting date.
7. The committee discusses and makes funding decisions.
8. Organizations are notified of results within five working days of the meeting date.
9. Funds are distributed to organizations within five working days of receiving notification of award.